



## 2016 Bowling Green Chamber of Commerce Project Teams

As a Chamber Investor I want to be more involved in the Chamber. I will volunteer for the following Project Team(s) either as a one-time event volunteer, or on an ongoing Team.

**Please mark all that apply.**

### **ACT \* BG Active – Community – Teamwork**

Connect active professionals to each other and the community through social, civic, charitable, educational, and professional development events. Events are planned and hosted on a bi-monthly basis. This is an ongoing group. Meeting Commitment: Monthly (core committee) or on particular projects only.

\_\_\_\_\_ ACT\*BG Core Committee      \_\_\_\_\_ ACT\*BG – Volunteer for particular projects only

### **Ambassadors of the Chamber**

Ambassadors of the Chamber serve as ambassadors and are divided into three parts, Ceremonial, Welcome, and Planning. *Ceremonial*: Attend ribbon cuttings sponsored by the Chamber. *Welcome*: Visit new businesses on behalf of the Chamber. A desire to introduce yourself and getting to know more businesses in the community is a plus for these two team members. *Planning*: Develop and review materials for the Welcome Ambassadors; develop and utilize a new Investor survey and an exit survey; work with Marketing & PR project team. Meeting Commitment: Attend one New Investor Breakfast; a minimum of eight Ribbon Cuttings or site visits per year. Planning: As needed.

\_\_\_\_\_ Ceremonial Ambassador      \_\_\_\_\_ Welcome/Visiting Ambassador      \_\_\_\_\_ Planning Ambassador

### **Annual Meeting Dinner/Awards**

Team members assist the Chamber staff in planning and organizing the Annual Meeting Dinner/Awards slated for the end of January. A member of the Executive Board serves as Chair. Meeting Commitment: Once a month September thru December; 2-3 times in January.

\_\_\_\_\_ AMDA Project Team      \_\_\_\_\_ Volunteer to help set-up the day of the AMDA only  
\_\_\_\_\_ Volunteer to help tear down the day of the AMDA only

### **Awards Project Team**

This project team is split into three small groups to determine the recipients of the Chamber Citizenship awards and I Love BG award. Meeting Commitment: Anticipate a total of two meetings for each group.

\_\_\_\_\_ Female Citizen Award, presented at the Annual Meeting Dinner/Awards (December/January meetings)  
\_\_\_\_\_ Male Citizen Award, presented at the Annual Meeting Dinner/Awards (December/January meetings)  
\_\_\_\_\_ I Love BG Award, presented at the Mid-Year Luncheon (June/July meetings)

### **Business Council**

Team members focus on developing and implementing programs that will improve Investor's bottom line. Programs include Lunch-N-Learn and Small Business Management Series, other seminars, workshops and speakers that are of interest to Chamber investors, and assisting with the Mid-Year Luncheon/Meeting. Business Improvement including: Ideas for group discount programs, products and services for Chamber Investors that continue to support their economic success; Member2Member Program; organize New Investor Breakfast; and create innovative strategies of retention. Also responsible for the Small Business of the Year and the Outstanding Customer Service awards. Members also assist with the Mid-Year Luncheon. Meeting Commitment: Once a month on the third Tuesday of the Month, 8am.

\_\_\_\_\_ Business Council Project Team      \_\_\_\_\_ Volunteer during Business Council Events

### **Education and Youth**

This project team is divided into three separate areas of focus: Scholarship, Leadership, and Career Forum.

\_\_\_\_\_ Blood Analysis Scholarship Project Team: Members are charged with implementing the annual *Blood Analysis* scholarship fundraiser generally held latter April. Proceeds are earmarked for local HS scholarships. Members also review the scholarship criteria and select the scholarship winner(s). Meeting Commitment: Monthly – January through April.

\_\_\_\_\_ Volunteer day of Blood Analysis Scholarship Fundraiser only

\_\_\_\_\_ High School Leadership Project Team: Members are asked to advise on program development. This group includes input of area high school counselors and principals. BGHS Leadership is chaired by Chamber staff.

\_\_\_\_\_ Chaperone for high school leadership sessions only Circle months preferred. Oct., Nov., Jan., Feb. March, April; May (includes Graduation)

**Fireworks – Bowling Green Annual Community Event**

Members of this team organize event, seek donations (short term and long term) and sustainable funding for the Annual Community Fireworks event. This event is a partnership between the City of Bowling Green, BGSU and the BG Chamber of Commerce. Meeting Commitment: Monthly - February through July.

\_\_\_\_\_ Fireworks Project Team

**Golf Outing**

Members assist the Chamber staff in planning and organizing the Chamber’s largest fundraiser. There are many subgroups within this team. The date for the Annual Golf Outing is the Wednesday before Labor Day. A member of the Executive Board serves as chair.

Meeting Commitment: Monthly meetings May – August. Team members are encouraged to assist day of event.

\_\_\_\_\_ Golf Outing Project Team                      \_\_\_\_\_ Volunteer to help the day of the event only

**Governmental Affairs**

The Governmental Affairs mission is to identify public and political issues at the local, state and national level to keep Chamber investors informed. Open to interested investors who want to be instrumental in legislative issues. Includes Legislative & Health Care Reform Updates, “State Of” Series, and assists with Mid-Year Luncheon. Commitment: Monthly, on the 2<sup>nd</sup> Tuesday, 8am.

\_\_\_\_\_ Governmental Affairs

**Leadership BG Alumni Association (LGBAA)**

This association is available to all graduates of Leadership BG and continues to give members opportunities in networking and community awareness at LGBAA and Bowling Green Chamber of Commerce events. There are two annual social events and the Golf Ball Drop fundraiser; up to five planning meetings per year. The Alumni Association traditionally awards two scholarships a year to local students who have completed the high school leadership program.

\_\_\_\_\_ LGBAA Planning Team

**Marketing & PR**

Members will work to improve existing forms of communications and publications, and to assist with establishing newer and effective modes of communication (social media/videos); Review and update current Website. Through these activities the team will expand awareness and use of the BG Chamber and its products and services. This team will work closely with Chamber staff. Meeting Commitment: Monthly and as needed once projects are completed.

\_\_\_\_\_ Marketing & PR Project Team

**Parade – Bowling Green Annual Community Event**

The parade is a community event sponsored by the Chamber, held on the Saturday before Thanksgiving. Team members are instrumental in determining the parade theme, address logistics, etc. A member of the Executive Board serves as Chair. Meeting Commitment: Approximately 5 meetings beginning in early Fall. Team members are also asked to volunteer on the day of the parade.

\_\_\_\_\_ Holiday Parade Project Team                      \_\_\_\_\_ Volunteer day of the parade only

***Yes, as an Investor, I will serve on the designated teams as marked!***

Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Fax: \_\_\_\_\_

Please return this form to the BG Chamber of Commerce. *THANK YOU!*  
Fax: 419.353.3693 Email: SandyKerr@bgchamber.net Phone: 419.353.7945

*Please make photocopies for others in your office that may want to volunteer.  
The more involved... the more we can accomplish for you, the BGCC Investors! Thank you! Ek*