

# **Bowling Green Chamber of Commerce Dues Policy**

Chamber dues are payable by the 31<sup>st</sup> day of January. Chamber memberships are calculated on a calendar year basis. New members\* joining after the 31<sup>st</sup> day of January can be billed on a pro rata basis.

Fee schedules are established each year and approved by the Bowling Green Chamber of Commerce Board of Trustees.

## **Delinquent Dues**

Members who are 30 days delinquent in paying the membership fee will be contacted by written notification or by telephone to discuss the payment options outlined below.

Members who are 60 days delinquent will be contacted a second time to discuss payment options and membership concerns. A late fee of 10% will be imposed on accounts that reach this point of delinquency.

Members who are 90 days delinquent in payment will be notified in writing that their membership has been canceled. The business may be re-instated upon payment of the full amount due for the calendar year. Re-instated memberships will not be pro-rated. Participation in chamber programs and as a member of any of the project teams will be suspended. You will be removed as an Investor from the Chamber of Commerce website.

The Chamber will make available to members the option to have monthly, quarterly, semi-annual, or annual billing options. Make these arrangements before the January 31<sup>st</sup> due date to avoid late fees. Written agreements can be made with companies who need to pay membership fees later in the year. A signed contract between the company and the Chamber of Commerce will serve as a binding agreement. No additional programs or services can be charged to this Investor account until the membership balance is paid in full. To participate, the Investor can prepay for programs or services with a check or credit card.

Any Investor account that is delinquent and payment options are not agreed upon will be suspended. All Investor benefits will be revoked including attending programming or serving on a project team.

\* A new member is defined as a business, organization or individual who currently does not hold membership in the Bowling Green Chamber of Commerce and who has not held a membership in the Bowling Green Chamber of Commerce in the prior 12 months.