



Charity Submission Form

ACT BG is a Project Team of the BG Chamber of Commerce

Today's Date _____

Charity Submitted for Consideration: _____

Contact Name: _____ Work Telephone (____) _____

Website Address: _____ Contact's E-mail: _____

Social Media Used and Addresses _____

Date of Existence: _____ IRS Status: _____

Nominator: Mrs./Ms./Mr. _____ Title or Position: _____

Employer (if applicable) _____ Work Telephone (____) _____

Home Telephone (____) _____ E-mail to use: _____

Affiliation with the nominated charity: _____

PLEASE COMPLETE THE FOLLOWING INFORMATION: (Please use clearly identified attachments if nesc.)

1. What is the focus of this organization? What is their mission statement?

2. How does this charity's role/mission statement address concerns of the community?
Provide examples of how this organization does this while fulfilling their mission statement.

3. Describe how funding will be used. Operational costs or for a particular program. Please provide details.

5. What are the organization's goals for the year? How will it reach them? What is the measure of progress?

6. How did you hear about this charity? From whom? When? Where?

7. Why are you passionate about this charity and why are they deserving of funding?

8. How many Employees or Volunteers does the organization have? What is the geographic area of service?

9. If awarded, member(s) of the organization are requested to serve on the planning committee and to help the day of the event: How many volunteers are anticipated to fulfill this obligation?

10. If awarded, member(s) of the organization are requested to help promote the event amongst their community/ volunteers and to encourage attendance of the event.

How would the organization promote the event and recruit participation?

11. Are you aware of any other charities providing the same service(s) to the community? If so, who?

Submit the completed form to: Bowling Green Chamber of Commerce by email, mail or fax:

BG Chamber of Commerce P.O. Box 31 Bowling Green, OH 43402

Phone: (419) 353-7945 **Fax:** (419) 353-3693 **Email:** e.kilpatrickdirector@bgchamber.net